



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Horsham Town Policy Development Advisory Group

Tuesday, 14th July, 2020 at 5.30 pm
via Remote Video Link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors:

Peter Burgess (Chairman)	
Liz Kitchen (Vice-Chairman)	
Andrew Baldwin	John Milne
Karen Burgess	Christian Mitchell
Roy Cornell	Stuart Ritchie
Christine Costin	David Skipp
Frances Haigh	

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. 5.30pm: Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 19 May 2020	
3. 5:35pm: Local Cycling & Walking Infrastructure Plan	
The Group will receive a presentation from the Projects Engineer on the LCWIP Final Report followed by a Group discussion on its conclusions and recommendations	
4. 6.05pm: Emergency Travel Fund tranches 1 and 2 proposed schemes	
The Group will receive an update on progress in developing emergency and future schemes to assist active travel for cyclists and pedestrians with regard to the easing of Covid 19 travel restrictions	

Horsham Town Policy Development Advisory Group
19 MAY 2020

Present: Councillors: Peter Burgess (Chairman), Liz Kitchen (Vice-Chairman), Andrew Baldwin, Karen Burgess, Roy Cornell, Christine Costin, Frances Haigh, John Milne, Christian Mitchell, Stuart Ritchie and David Skipp

Also Present: Councillors: Paul Clarke, Ruth Fletcher, Claire Vickers

13 **NOTES OF PREVIOUS MEETING**

The notes of the meeting on 6 February were received.

14 **BURTONS COURT / PIRIES PLACE WASTE AND RECYCLING PROVISION**

The Head of Property and Facilities gave a presentation on possible options for recycling and mixed waste storage arrangements for residents of Burtons Court. A new location was required because of the redevelopment of Piries Place car park.

The proposed location in Albion Way for mixed waste was supported and it was suggested that a planning application should be submitted as soon as possible. Options for an additional bin store for recycling were outlined. These included a site within Piries Place car park or adjacent to it, in Park Place.

The Group discussed the potential advantages and disadvantages of these options, and emphasised the need to consult with residents and shop owners before any decision was made.

The Cabinet Member stated that planning permission would be required whichever location was agreed.

The Group agreed that, should Park Place be the preferred option, it would be subject to good design and enhanced landscaping. The Head of Property and Facilities agreed to ask the architect for alternative designs to ensure the bin store would be sympathetic to the street scene.

The Cabinet Member stated that shop owners and residents of Burtons Court would be consulted before a decision was made.

15 **PUBLIC REALM STRATEGY**

The Corporate Project Manager updated the Group on progress on the Horsham Town Public Realm Strategy, which had been further developed since the meeting in February. The presentation concentrated on the design principles for the town centre, which sought to bring a coherent image to the historic market town.

The Group noted design proposals for key areas, including Carfax, Causeway, Albion Way, Bishopric, The Forum and Queen Street. The design principles applied to these areas included improved crossing points to give security to walkers and cyclists, widened footways, and an extended use of York Stone. One key element of the strategy was enhanced connectivity between the park and town centre.

It was noted that the proposals for each area in the strategy would be further developed into detailed designs. In response to concerns regarding funding the schemes within the strategy, the Director of Place advised that investment would be sought from a number of bodies, including WSCC and the Coast to Capital Local Enterprise Partnership. She also explained that having proposed enhancements in place would enable the Council to bid for government funding and other grants should they come available.

The Project Manager asked the Group to contact him directly with any comments on specific aspects of the draft strategy. There would then be a consultation with stakeholders, local Parish and Neighbourhood Councils and WSCC. Once changes resulting from the consultation process had been made, the updated draft Public Realm Strategy would be brought to a future PDAG.

16 **LOCAL CYCLING AND WALKING INFRASTRUCTURE STRATEGY (LCWIP)**

The Strategic Planning Projects Engineer reminded the Group that LCWIP was a central government initiative to support Local Authorities develop high level, evidence based plans for cycling and walking, to be delivered through a number of identified grants.

The proposed strategy would be brought to a Horsham Town PDAG in June, to be followed by consultation with stakeholders in advance of wider public consultation.

The Cabinet Member advised that, once the consultation responses had been taken into account, the final decision on whether to adopt the strategy would be taken at a Cabinet or Council meeting.

The meeting closed at 6.54 pm having commenced at 5.30 pm

CHAIRMAN